Economic Development Board Minutes May 9, 2018

Members Present: Logan Baker, Darcy Johnson, Dave Custer, Randy Heitmann, Judy Jackson, Jan tenBensel, Leah tenBensel

Members Absent: Tom Shoemaker, Jarod Albers

Other Present: Melissa Jackson, Diane Henderson

Meeting Called to Order: 12:07 p.m. by Darcy Johnson, Open Meeting Law noted.

Consent Approval of Minutes and Bills:
Logan Baker motioned and Dave Custer seconded, to approve the minutes of April 11, 2018 meeting and the April 2018 financial reports and bills as presented. Motion carried.

New Business and Action Items

Chamber of Commerce:
The Chamber of Commerce members have suggested a joint meeting between the Chamber and Economic Development boards as soon as possible working within individual’s schedules. Topics to be discussed are how the two entities can work toward the same vision and work together on mutually beneficial projects, including the Leadership conference that the ED Board has approved.

BC Graphics:
A local business is looking for potentially short term location to relocate their business from Arapahoe to Cambridge, they eventually would like to build on a location in Harvest Meadows. Have located a house south of the tracks but would prefer a more retail location.

Other Business:
Several businesses, ranging in service from small-engine mechanic to small animal vet-satellite clinic, have begun discussions about relocating and/or building in Cambridge, possibly Harvest Meadows.

Harvest Meadows:
Gufford: He is currently working on Lot #7, prior to building, all lots will need to be filled with dirt to street level to make the build easier to complete.

MacCarville: All contracts in place; land-title transferred; for-sale sign up, but no construction yet.

Moreno/Coss: Obtaining financial support and still wanting to build.
Tree Buffer: This topic has been tabled until a Joint Committee meeting discussion or a recommendation from the City Council arises.

Webinar:
Information is available for those wanting information about a social-media Webinar for local business owners. Businesses have been given the registration and participation information.

Citizen Advisory Committee:
The Board is unclear about whose responsibility it is to call meetings of the Citizen Advisory Committee, because it had believed that Kandra did that. Darcy will talk with Kandra and suggest that she call those meetings. The third-party auditor for the city pointed out that there must be a minimum of two meetings of the committee per year.

Jan tenBensel made motion and Randy Heitmann seconded, to have the first of the two meetings held by the committee in 2018 be called by a date set by the City Council and again in six months. Motion carried.

McKinley Park:
Diane has been asked to get a new lock and key(s) for the information sign at the park and once this has been completed, replace the information stored for visitors in/on the sign.

Down-Payment Assistance Program:
An application has been received for a $15,000 down-payment assistance loan for Ryan and Amanda Sheely. Logan Baker made motion, Judy Jackson seconded to approve the application provided all necessary paperwork is completed properly and application fee is received in the city office.

Project Updates:

Dr. Gray:
Definitely planning to open a satellite clinic in Cambridge and has location secured.

Pinpoint:
Building has been completed and the relocation has begun.

Requests:
The Mayor of Cambridge has asked that a ED Board member be present at least monthly at City Council meetings, and the ED Board agreed it would like to have a member of the City Council attend some ED meetings.

Meeting adjourned at 1:01p.m. Next meeting June 13, 2018 at 12:00p.m.
Respectfully submitted,
Leah tenBensel